



Bancroft **Volunteer Position Description**

- Position Title:** **Volunteer Classroom Aide**
- Basic Function:** Assist in providing care, supervision, and safety of persons served in a classroom setting.
- Reports To:** Manager of Volunteer Services & Education Supervisor
- Community Need:** To nurture the abilities of people with neurological challenges so they can live as independently as possible.

Position Responsibilities:

- Provide assistance in a classroom environment to help individuals meet educational, vocational, and living skills goals as set forth in their Individualized Treatment Plan.
- Assist students in education classrooms as classroom aides, music room aides, gym assistants or help with material preparation, activity planning, recreational projects, field trips and playground supervision.
- Participate actively in the learning experiences and life growth of persons served through supervision and instruction in daily living activities such as food shopping, cooking, housekeeping, budgeting, money management, social awareness, interpersonal relationships, and personal hygiene.
- Assist staff in providing emotional support, acceptance, safety, advocacy and learning opportunities for persons served.
- Provide a role model for persons served.
- Demonstrate core values of Teamwork, Compassion, and Independence in the performance of job responsibilities.

I have received a copy of my job volunteer job description and understand that if I have any questions about my job responsibilities (listed or later assigned) I should ask my on-site supervisor or the Manager of Volunteer Services for clarification.

Volunteer Signature

Date

Manager, Volunteer Services

Date